



SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO TUNSTALL C of E (VA) SCHOOL

COMPLETION INSTRUCTIONS

PRIMARY APPLICATIONS

- ALL APPLICANTS applying for a primary place at Tunstall C of E (VA) School must name that school as one of their preferences on their child's online Reception Common Application Form via the Local Authority. It is not enough to only submit this form to our school, an application to your local authority must be made. Please refer to your local authority's website for application deadline dates.
- If you are applying under the Foundation Criterion (church commitment) you must also complete this Supplementary Information Form and return it, along with a letter from your church, as per the attached example, either in person or by post directly to the school office.
- If you are applying under the Community Criterion, you **do not** need to complete this supplementary form.

CHILD INFORMATION			
Surname:		First Name(s):	
Date of Birth:			
Year group applying for:		Name of current or most recent school/nursery:	
FAMILY INFORMATION			
Full Name of Parent(s) or Carer(s)		Home Address <i>(including post code)</i>	
Relationship to child:		Telephone No.	
email address:			

CHURCH COMMITMENT

Our Admissions Policy states that applications for under the Foundation criterion will only be accepted from those churches who are Church of England, or who are a member of Churches Together in Britain and Ireland (www.ctbi.org.uk) or the Evangelical Alliance (www.eauk.org). These churches must be based in the SWALE, SITTINGBOURNE or TUNSTALL area.

Name of Minister

Name of Church:

If your church is not Church of England, please confirm the denomination of your church.

Do you attend church services at least twice a month? (please tick below)

Yes

☐

NO

☐

Have you worshipped in this church for at least 12 months? (please tick below)

YES

☐

NO

☐

If you have worshipped at this church for less than 12 months, please supply the name of your previous church and minister:

Signature of Parent/Carer:

Name (printed):

Date:

In order for your application to be considered under the Foundation Criterion, it must be accompanied by a letter on headed paper from your church, as detailed below.

Please provide a letter on your church HEADED PAPER that contains ALL of the details listed below. Do not write on this sample letter - a new letter should be prepared.

If you do not provide a church letter, or if ANY of the details below are missing, your letter will not be accepted and your child will be considered instead for a Community place based on distance from the chosen school campus to your home address.

SAMPLE LETTER TO ACCOMPANY SUPPLEMENTARY APPLICATION FORM

To: Admissions, Tunstall C of E(VA) School

Date

I write to confirm that [insert child's name and date of birth] along with their family [insert parent/carers names] worship at our church.

I can confirm that the family have been worshipping at our church for [please insert length of time] and attend [please insert how often they worship, i.e. daily, weekly, fortnightly, monthly, infrequently].

Please state if your church is either Church of England, or another denomination, and whether or not they are a full member of Churches Together in Britain and Ireland (CTBI), or a full member of the Evangelical Alliance (EA).

Church leader signature and title